Urinalysis Checklist Example

1. **Processing and handling of specimens:** Determines appropriateness of specimens for test(s)
   
   a. Does Not Meet Expectations
   b. Performs Independently
   Answer: _____

2. Handles unacceptable specimens appropriately
   
   a. Does Not Meet Expectations
   b. Performs Independently
   Answer: _____

3. **Working in UA lab area:** Organize work area for performing procedures
   
   a. Does Not Meet Expectations
   b. Performs Independently
   Answer: _____

4. Prioritize work, as necessary
   
   a. Does Not Meet Expectations
   b. Performs Independently
   Answer: _____

5. Performs work on appropriate and acceptable specimens
   
   a. Does Not Meet Expectations
   b. Performs Independently
   Answer: _____

6. Performs work in a timely manner
   
   a. Does Not Meet Expectations
   b. Performs Independently
   Answer: _____

7. Asks for assistance when needed
   
   a. Does Not Meet Expectations
   b. Performs Independently
   Answer: _____

8. Records results according to lab protocol
   
   a. Does Not Meet Expectations
   b. Performs Independently
   Answer: _____
9. Recognizes errors in analysis and QC Results
   a. Does Not Meet Expectations
   b. Performs Independently
   Answer: _____

10. Recognizes normal and abnormal results
    a. Does Not Meet Expectations
    b. Performs Independently
    Answer: _____

11. Does not allow adverse conditions to affect work
    a. Does Not Meet Expectations
    b. Performs Independently
    Answer: _____

12. Identifies problems and notifies appropriate person
    a. Does Not Meet Expectations
    b. Performs Independently
    Answer: _____

13. Perform appropriate QC and records QC results
    a. Does Not Meet Expectations
    b. Performs Independently
    Answer: _____

14. Cleans up work area when finished
    a. Does Not Meet Expectations
    b. Performs Independently
    Answer: _____

15. Properly disposes of specimens
    a. Does Not Meet Expectations
    b. Performs Independently
    Answer: _____

16. Follows all safety protocol
    a. Does Not Meet Expectations
    b. Performs Independently
    Answer: _____

17. Volunteers to help others when not busy, or keeps busy by doing previously learned procedures, reading procedures or studying
    a. Does Not Meet Expectations
    b. Performs Independently
    Answer: _____
18. **Performs following urine procedures according to lab protocol:**
Performs a minimum of 25 urinalysis, with 10 urines being abnormal, and with 95% accuracy

   a. Does Not Meet Expectations
   b. Performs Independently
   Answer: _____

19. Macroscopic urine exam for color & clarity (minimum of 25 or until competent - with 10 urines being abnormal)

   a. Does Not Meet Expectations
   b. Performs Independently
   Answer: _____

20. Specific gravity by refractometer, if applicable

   a. Does Not Meet Expectations
   b. Performs Independently
   Answer: _____

21. QC of refractometer, if applicable

   a. Does Not Meet Expectations
   b. Performs Independently
   Answer: _____

22. Manual biochemical testing with dipsticks

   a. Does Not Meet Expectations
   b. Performs Independently
   Answer: _____

23. QC of dipsticks

   a. Does Not Meet Expectations
   b. Performs Independently
   Answer: _____

24. **Use of automatic dipstick reader or IRIS, if applicable**

   a. Does Not Meet Expectations
   b. Performs Independently
   Answer: _____

25. Instrument startup procedure, if applicable

   a. Does Not Meet Expectations
   b. Performs Independently
   Answer: _____
26. Instrument QC, if applicable
   a. Does Not Meet Expectations
   b. Performs Independently
      Answer: _____

27. Routine instrument trouble shooting, if applicable
   a. Does Not Meet Expectations
   b. Performs Independently
      Answer: _____

28. Daily Maintenance of instrument, if applicable
   a. Does Not Meet Expectations
   b. Performs Independently
      Answer: _____

29. Manual microscopic examination (min. 15)
   a. Does Not Meet Expectations
   b. Performs Independently
      Answer: _____

30. Identifies microscopic elements with 90% accuracy
    a. Does Not Meet Expectations
    b. Performs Independently
       Answer: _____

31. Confirmatory and/or back up test (Clinitest, SSA, Lctotest, etc.) performed according to lab protocol and with appropriate QC (minimum of 3 required)
    a. Does Not Meet Expectations
    b. Performs Independently
       Answer: _____

32. Pregnancy test (minimum of 5), if applicable
    a. Does Not Meet Expectations
    b. Performs Independently
       Answer: _____

33. **Optional Test Procedure Checklist:** If possible, it is recommended that the student be allowed to observe or perform any other procedure done while they are in this area. Identification methods for crystals in joint fluids
    a. Observed Procedure
    b. Performed Procedure
       Answer: _____
34. Fecal analysis (occult blood, pH, reducing substance, etc.)
   a. Observed Procedure
   b. Performed Procedure
   Answer: _____

35. Fat Stain (fecal or urine)
   a. Observed Procedure
   b. Performed Procedure
   Answer: _____

36. Additional procedures performed:
   Answer:

37. For the procedures listed above the student:
   a. Observed Procedure
   b. Performed Procedure
   Answer: _____

38. Urinalysis Practical Exam The student analyzed 5 urine samples macroscopically and microscopically according to the instructions for practical exam.
   a. Does Not Meet Expectations
   b. Performs Independently
   Answer: _____

39. Comments on Student's Performance:
   Answer:

40. Name of Evaluator(s):
   Answer: